



CoSign My Lease
 4747 Research Forest Dr
 Suite 180-408
 The Woodlands, TX 77381
 Toll Free: (866) 736-8512
 Fax: (866) 726-2481
 E-mail: info@CoSignMyLease.com
www.CoSignMyLease.com

AutoPay Agreement (“Agreement”)

1. Complete, sign and date this Agreement and keep a copy for your records.
2. If you will be using direct debit, please attach to this Agreement a voided check from your designated checking account ("Account"), which Account will be debited monthly for payments between you and CoSign My Lease.
3. **Send this Agreement, along with the attached voided check, to CoSign My Lease for processing via email to info@CoSignMyLease.com or fax at 1-866-726-2481.**
4. It may take up to 36 business hours for transactions to process. Business days are Monday–Friday excluding banking holidays
5. You may cancel a transaction or all future transactions at any time up to 24 business hours prior to debit by notifying CoSign My Lease. Notification includes e–mail to info@CoSignMyLease.com or fax to CoSign My Lease. Voice messages will not be accepted.
6. If you submit an e–mail address below, you will receive an e–mail notification prior to your debit day notifying you of your debit day and debit amount.

Property Information (Property that payment is being applied to):

Address (include unit number if applies) City State Zip

Initial AutoPay (Fees due prior to Move In)		Monthly AutoPay Schedule:	
Security Deposit	Pay to landlord @ move in	Rent	
Rent	Pay to landlord @ move in	Sublease Fee	
Pet Fee	Pay to landlord @ move in	Community Fees	
Community Fees	Pay to landlord @ move in	Total Due Monthly	
Sublease Fee		Debit Day of the Month	1st
CoSign My Lease Processing Fee	\$199.00	Initial Debit (Month/Year) 2nd month of lease	___/20__
Total Due at Move In		Final Debit (Month/Year) Last month of lease	___/20__

